

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Financial Officers **DATE:** May 25, 2010
FROM: Louise Anderson
Associate Controller, Operations
SUBJECT: Providence Journal Electronic Tear Sheets
CFO 10-16

The Office of Accounts & Control has been working with The Providence Journal on an electronic tear sheet website. We are happy to announce that effective June 1, 2010 all agencies will be able to access the tear sheets electronically. Instructions on how to use this website are attached. If you have any questions about the website you can contact Linda Levesque @ LLevesqu@projo.com or 401-277-8257.

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